

**Prevent duty monitoring  
Accountability and data return 2018**

**Provider: Guildhall School of Music & Drama**

**UKPRN: 10007825**

In all cases this data should cover the year from 1 August 2017 to 31 July 2018.

<b>Welfare</b>	<b>Number</b>
i) Number of welfare cases referred for specialist advice and support	613
ii) Number of Prevent-related cases escalated to the point at which the Prevent lead has become involved	0
iii) Number of Prevent-related cases which lead to external advice being sought from Prevent partners	0
iv) Number of formal referrals to Channel	0
<i>Please add any further technical information in the free text box below which you believe would be helpful or relevant for OfS to know regarding Welfare. (max. 250 words)</i>	
<p><b>Student Welfare Cases</b> The School does not record how students are referred to the services offered by our Student Affairs Department; they may self-refer, be encouraged to self-refer because of an identified problem by staff in Student Affairs or by other student-facing staff (teachers or administrators), or be given specialist advice and support directly because of a crisis. Many students will be accessing more than one service and some students will have been identified as being in crisis because they were accessing a specialist service already. "Students of concern meetings" are held weekly in Student Affairs and actions are agreed at the end of the meeting encouraging a multi-faceted approach. The number of individual students recorded as accessing specialist advice and support from Student Affairs in the 2017/18 reporting cycle was 610. Student Affairs services include counselling, disability and study skills, health &amp; welfare (including advice regarding NHS services for overseas students, referral to specialist practitioners in relation to performance-related injury or illness impacting on performance, mental health, and sexual health), financial hardship, academic concerns, accommodation advice and concerns, and general pastoral support (including transition to university).</p> <p><b>Staff Welfare Cases</b> The School does not collect data on all staff welfare referral matters and staff can receive support through a number of routes including the Employee Assistance Programme, HR, Mental health first aiders, Occupational Health and locally via their line manager or department. There were 3 Safeguarding concerns raised about current members of staff which were managed by the Safeguarding Lead.</p>	

<b>Events &amp; speakers</b>	<b>Number</b>
i) Total number of events/speakers approved. Please state whether this is an estimate or an actual figure. <span style="background-color: yellow;">Estimate</span>	20
ii) Number of events/speakers approved with conditions/mitigations	0
iii) Number of events/speakers referred to the highest decision maker in the provider's process	2
iv) Number of events/speaker requests rejected	0
<i>Please add any further technical information in the free text box below which you believe would be helpful or relevant for OfS to know regarding Events &amp; Speakers. (max. 250 words)</i>	
<p>The Guildhall School of Music &amp; Drama does not generally host "external speaker" events. Most visiting artists to the School are visiting lecturers or practitioners invited because of their particular specialism as leaders in their field as part of the academic curriculum. Most events present a low level of risk and can be approved entirely at a local departmental level. Many guest performers or directors have been regularly working in the institution over many years without incident and only require a low level due diligence in these cases. However, some events may be complex and may require referral for further consideration. The referral process only applies where events or speakers deemed to be higher-risk. The estimated data refers to those events hosted by the school that fall outside the curriculum an example being Guardian Live events. Two requests were referred to Events committee for approval through our events escalation policy. One was a request for a Jewish Leadership Council event in August 2017 and the other for a Societas Santa Cruce event in July 2018. Both requests were raised in a timely fashion and were considered by the members of the events committee. Neither of the events raised any concerns and the committee gave approval for both to go ahead. Positive engagement has taken place with colleagues Barbican business events who are involved in booking external events in our Milton Court premises. Nine members of staff from the Business events team attended Prevent training at the School this year.</p>	

<b>Training</b>	<b>Number</b>
i) Number of staff identified as key to Prevent delivery	89
ii) Number of key staff receiving induction Prevent training	85
iii) Number of key staff receiving refresher Prevent training	88
iv) Number of staff receiving broader welfare/safeguarding awareness training/briefing	439
<i>Please add any further technical information in the free text box below which you believe would be helpful or relevant for OfS to know regarding Training. (max. 250 words)</i>	
<p>i) The School believes that safeguarding is a collective responsibility and all staff have compulsory safeguarding training as part of their induction which includes Prevent. This is refreshed every 3 years. For the purposes of this return SMT, Safeguarding Leads and their deputies and at least one member of staff in each area of the School have been identified as being key to Prevent delivery. These include teaching and academic staff in music, drama and production arts both at HE and pre conservatoire level, facilities, finance, registry, HR, Welfare, IT, marketing, events and business and commercial areas run jointly with the Barbican. Initially at least one staff representative from each of the main areas of the School attended WRAP sessions in 2016/17 Academic Year and training was delivered by the DFE for key staff during the 2017/18 Academic Year.</p> <p>ii) All staff undertake online safeguarding training including Prevent as part of their induction. <span style="float: right;">iii)</span> Prevent Training was delivered by two DFE Prevent Coordinators who delivered training sessions for Senior Management Team in September 2017 and two further sessions open to all staff in December 2017 and May 2018. Members of the Board of Governors and Student Union representatives also attended. <span style="float: right;">iv) All staff</span> complete compulsory online safeguarding training every 3 years which includes Prevent. In addition the Safeguarding Lead attended a Prevent Conference in Salford in October 2017 and an OFS Student Engagement and Prevent Event in Bristol in May 2018.</p>	